



December 16, 2022
ABOS Board Minutes
Recorded by Karen Bradley, ABOS Secretary

Meeting called to order at 2:03 pm CST

- 2023 Board members
 - Brittany Peacock, President
 - Jenn Koetz, VP/President-Elect
 - Lori Berezovsky, Past President
 - Karen Bradley, Treasurer
 - Brooke Bahnsen, Past Treasurer
 - Stephanie Mayeux, Secretary
 - Kassy Trejo, Board Member at Large
 - Danielle Carlton, Board Member at Large
 - Kimberly Jones, Board Member at Large
 - Wayne Keith, Board Member at Large
 - Cristina Reyes, Board Member at Large
 - Hollis Cobb, Board Member at Large
 - Plus: Cathy Zimmerman, Executive Director

Roll call

Present: Lori Berezovsky, Brittany Peacock, Karen Bradley, Brooke Bahnsen, David Kelsey, Jenn Koetz, Maggie Petersen, Kassy Trejo, Alicia Rodriguez, Danielle Carlton, Susan Parkins, Cathy Zimmerman, Stephanie Mayeux, Cristina Reyes, Kimberly Jones, Wayne Keith, Hollis Cobb, Crystal Harris

Absent: none

Approval of November minutes

Jenn motioned to approve the November minutes. Kassy seconded the motion, none opposed, and the motion carried. The November minutes will be uploaded to the website.

President's Report

Welcome 2023 Board members: Stephanie Mayeux, Cristina Reyes, Kimberly Jones, Wayne Keith, and Hollis Cobb.

Year in Review:

This year we updated the ABOS bylaws to include an Executive Director position and combine the Advocacy and Marketing Committees into the Communications Committee. As ABOS President, Lori was interviewed by Newsy regarding bookmobiles during the National Library

Week. We sent our first representative to a state library conference. We held our first in person conference back from covid and had in person and virtual components. All of our upcoming conferences have confirmed locations planned through 2027. We continued to offer quality webinars and Driven Discussions to our membership. We hosted Margaritas and Membership where we answered questions about membership and committees. The Communications Committee started using Constant Contact and our social media presence continued to grow, especially Facebook. We hired our first Executive Director, who starts January 2nd. Several members of the board, including President Lori Berezovsky, attended PLA and ALA conferences. We have one week left of our membership drive and current membership is at 814 members.

Treasurer's Report

We are nearing the end of the year and are up \$44,993.70. Besides Whova and a few other expenses from the Executive Director position, we don't have anything major coming up in December. We are ending the year with a surplus and not negative.

The ABOS credit card is needed to charge shipping for something to Cathy.

Committee Reports

Awards

David has all of the documents and templates ready to go for the new committee.

Bylaws - nothing to report

BOIR - nothing to report

Communications

Danielle and Brittany are meeting next week to go over new social media guidelines. Brittany is also looking at adding a celebration week for 2023 to the calendar.

Conference Planning - nothing to report

Continuing Education - nothing to report

Long-Range Planning - nothing to report

Membership - nothing to report

Technology

David has been working with Brittany to get the website ready to go for the new year.

Vendors

Currently we have 3 Platinum Sponsors set up for 2023. They include Matthews, Farber, and TechOps. Matthews will be sponsoring Networking Nite. Farber is looking to sponsor Whova and 2 awards. TechOps would like to sponsor an opening reception or longer break. After feedback from our conference survey about having the opening reception be more about socializing than open time for vendors, we will be adjusting the 2023 event.

Whova

Susan reported that everyone has been notified that the app will be unpublished after January 6. She got several thank you emails and no responses from people trying to login for the first time. Someone will need to contact Matthew, our Whova contact, to remind him to unpublish the conference.

New Business

2026 Columbus, Ohio contract

The Hyatt has room for growth for our organization with regards to rooms and meeting areas. There are hotels nearby if we overfill. They are in the Short North district with lots of fun things to do and plenty of places to walk. The room rate is \$198 and taxes are about 17 ½ percent. The contract has an 80 percent attrition rate and a new clause for changes. If by 2025 we have numbers keeping us from fulfilling our rooms, there are two review dates to help us renegotiate our contract. There are no deposit schedules and we have a 10% discount on 2026 with 2022 prices. There is a 10% discount for parking and complimentary internet for meeting spaces. AV options are available. We will need to fill out a credit application. The meeting space is free because of the number of rooms we are requesting. There is a food court attached because the hotel is next to a convention center. The food and beverage minimum is 75k, which when divided by 400 people or more is reasonable. We will have to pay for bookmobile parking but there is a circular ramp to display the bookmobiles during the day.

Amigos contract for 2023

We thought the contract would be less this year because we have an Executive Director who is ready to take on some of the processes they used to provide for us. Unfortunately, 2023 is higher than thought and we will revisit the contract in January. Brittany emailed and requested an extension so that the Executive Committee can meet and talk about it in January. During the first week of January Brittany and Cathy will go through both the 2022 and 2023 contracts line by line to look at the differences. So far, they are only offering Cathy 4 training sessions of 15 minutes. She is going to ask for additional training.

Old Business

Membership Drive is Nov. 25 - Dec. 23, which ends a week from today. Get the word out that there is a discount of \$10 off for every membership level.

Executive Director

Payroll is set and ready to go. David gave them the contact information for all of the 2023 Executive Committee so that we can get signed up for Cathy's payroll. The pay cycle starts January 2.

Reminders

Clean up your Gmail account and your Drive. Let Cathy know when that is accomplished--**no later than Dec. 23.**

Final thoughts from Lori:

I have been so happy to work with all of you. With your dedication and hard work, we threw a great conference. I will cherish this year for a long time.

Motion to adjourn

Danielle motioned to end the meeting, Kassy seconded; none opposed. The meeting ended at 2:58 pm CST

Next meeting: Friday, January 20, 2023

12:00 p.m. Pacific/ 1:00 p.m. Mountain/ 2:00 p.m. Central/ 3:00 p.m. Eastern